

NBCOT® GENERAL COMPLAINTS FORM

ID 102 030718

To maintain the quality of NBCOT's certification program and to maintain fairness and impartiality, NBCOT documents and reviews all complaints and responds accordingly. Please review NBCOT's [General Complaints Policy](#) prior to completing this form.

Name: _____

Telephone: _____

Email: _____

Address/City/State/Zip: _____

Type of Complaint

- The certification application process (included but not limited to the application and eligibility process)
- The certification renewal process
- Exam preparation materials
- Certification materials (including but not limited to certificates, marketing, continuing competency tools)
- NBCOT services
- NBCOT staff
- Other

Description of the complaint (attach any relevant documentation):

To submit this form after it has been completed and saved:

Email to: credentialingservices@nbcot.org

Mail to: NBCOT, Inc.
ATTN: Credentialing Services
One Bank Street, Suite 300
Gaithersburg, MD 20878

Electronic Signature: _____

By submitting this document, I am attesting that all information provided is true and accurate to the best of my knowledge.

Date: _____